

# Lanark Renfrew Health & Community Services

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## JOINT PLANNING COMMITTEE

### **Purpose:**

The joint planning committee oversees and co-ordinates activities and advocacy directed at the achievement of common goals which are consistent with the mission and vision of The North Lanark Community Health Centre and The Township of Lanark Highlands.

### **Functions:**

Within the framework of the township and community health centre mission and goals, considering broad objectives of the strategic planning document (2020), and respecting the resources available to both organizations, the responsibilities of the Joint Planning Committee include:

1. Co-ordination of activities and advocacy directed at common objectives.
2. Monitoring of activities, processes and government directives relative to the 2020 strategic plan.
3. Reporting and providing recommendations/information to their respective Boards/Council regarding common issues and direction.
4. Reporting and informing the community on goals and objectives.

### **Procedures:**

1. The minutes of the Joint Planning Committee will be circulated to the members of the committee and to Township of Lanark Highlands Council and the Board of Lanark Health and Community Services.
2. The committee shall meet quarterly or at the call of the chair.

### **Membership:**

The joint planning committee shall consist of a minimum of two community members, two members representing the Township of Lanark Highlands and two members representing The North Lanark Community Health Centre. The Chair of the Board of Directors of Lanark Health & Community Services and the Mayor of the Township of Lanark Highlands are ex officio members.

The chairperson shall be elected by the committee and be responsible for reporting or delegating regular reports of the committee to the Board of the North Lanark Community Health Centre and the Council of the Township of Lanark Highlands.